

Redwood School Site Council Minutes
September 20, 2022 via Zoom Meeting, 3:30 pm

The meeting was called to order at 3:31 pm.

Members present: Nicole Judd, Paola Vargas, Dennis Carter, Heather Dingbaum, Dylan McKenna, Zachary Snow, Stacey Wasson, Kaitlyn Wilkens, William Zasadill, Roya Klaidman, Christine Evangelista, Chakameh Azimpour, Rachael Brusseau, Melissa Crawford, Carrie Halvorsen, Megan Goebel, Alison Friedman, Lucy Lombardi, Chánise Spencer, Diana Meyers, Rafael Rico

Absent: Christina Cruz, Audra MacCorkle

I. Approval of the Minutes

- Megan Goebel made a motion to approve the August 30, 2022 minutes. Dennis Carter seconded the motion. Motion carried – August minutes approved as read.

II. Public Comments

- Ms. Judd did not get any public comments via submitted emails.

Christine Evangelista brought up the following driving and parking situation along Gainsborough Road: Parents are doing u-turns on Gainsborough across the road, and there have been a couple of close calls via cars coming from the opposite direction. This raises concerns and poses a danger to students, staff, pedestrians, drivers and car passengers. Nicole Judd explained how parking and pickup is currently monitored; she noted that announcements are made to students and parents and the school has crossing guards stationed. She stated: The school does a lot but can do more; for example, a traffic violation could be issued to offenders. The school doesn't want anyone to be in danger; a motor cop has been requested in the past, and although it resulted in tickets, it's been effective. The school can request this again. Various committee members

expressed concerns and noted that this happens primarily at the end of sixth period. Christine Evangelista responded: It's really up to the parents to do better, as the school is taking safety at heart already with how they reach out about proper pickup. Nicole Judd: Police have come out to assess the parking before to make sure the flow is safe, and they have helped with the configuration, but unfortunately we are still struggling with what's happening on Gainsborough Road. We'll start with the motorcop and see if that helps. Carrie Halvorsen wonders if we can get kids out of the car in ten seconds (regarding AM drop off); there are longer waits when kids are not ready to get out of the car and then people try to go around, which poses another safety and traffic pattern risk. Nicole Judd notes that she can make an announcement to be ready to get out of the car upon pulling up to the school. She notes that it's really only a ten-minute time frame but it's a lot for those specific minutes. She will continue to message it to the school community.

III. Student Report – Provided by Matthew Evangelista.

1. ASB Elections were held Wednesday, Sept. 14th
2. ASB officers were announced Friday, Sept. 16th
 - a. President: Nikos Dukakis
 - b. VP: Maddie Harris and Hannah Snyder
 - c. Secretary: Madi Lezandro
 - d. Treasurer: Matthew Evangelista
3. National Hispanic Heritage Month is being celebrated September 15th through October 15th
4. The first Classroom Rep Meeting was held 8/9. The next meeting is scheduled for 10/7
5. The Snack Cart is up and running Mondays and Fridays
6. Game/Ball Check outs are available Monday-Friday in the quad
7. The first COTY is this Friday — Red, White and Blue Day
8. The first LTA is this Friday- Trivia Pie Suit
9. 6/7/8 is working on publicity/boots and tickets for the Back-to-School

Family Social

10. August and September Birthdays were distributed

Upcoming:

- a. Custodial Appreciation Week 10/3-10/7
- b. Club Rush 10/7
- c. Unity Day- 10/19

IV. Boys and Girls Club Report – Provided by Rafael Rico.

- Enrichments are two weeks in and everything is just starting up and going well. There is no school on Monday (10/26) but the Club is open, same for Wednesday, October 5th. Christine Evangelista asks about additional Club enrollment. Rafael Rico responds: Covid is winding down, so more and more sign ups are coming in. The Club is as full as before the pandemic, so they are doing well.

V. New Business

- Nicole Judd stated that there was no new business.

VI. Committee Reports

■ DAC (District Advisory Council) – Provided by Carrie Halvorsen.

- There will be a disability celebration tool kit that will be available to all the schools coming from the district. Schools can pick and choose from the toolkit's options.
- There were two big presentations: school safety and objectives protection and prevention response. The comprehensive school safety plan was talked about by the district representative. Carrie also reported that there is a box outside the school with emergency keys and supplies so that first responders could have access to the school should they need it. Also, a bag in Nicole Judd's office has maps for emergencies. Increased food supplies for emergencies and trauma kits are new at every site. A district goal is to increase the number of staff that are CPR and First Aid trained. Goal is to have 300 people certified and to be sure there are people on each campus

and a record of who it is and where they are located. The trained individuals should be dispersed around campus. The committee wondered if the Boys and Girls Club is a part of this initiative since they share the campus. Sheriffs were present at the district meeting, and they reiterated that Redwood is part of the TOHS Sheriff's group. They also stated that they are willing to teach run-hide-fight to all school staff and teachers; the training takes about an hour and can create another level of preparedness. They are also willing to walk the campus and talk about prevention and safety measures.

- District indicated they are working on the culture of language, that "reporting is not snitching". Students often ask for stickers from sheriffs and a note will be put in their hand at the same time; students find a way to get the information to the officers. The anti-bullying posters that were distributed in each classroom and should still be up; the district is also moving to a new system – the WeTip program, which will start in 4-6 weeks. There will be a button on student computers where they can maintain anonymous communication through that button source.
- There is a social media manager at the elementary school level, but middle school. Nicole Judd noted that she asked for this and that for now most communication is done through Blackboard. Alison Friedman noted that she is on the Communications Committee as Aspen's Social Media Manager; parents are "shopping" schools, which is why elementaries get a SMM. Parents get to see what a day in the life looks like at the various schools to help them make their choice. Carrie Halvorsen suggests she and Alison should perhaps pilot Redwood's social media presence. Nicole Judd echoes the importance of an out-facing social media presence and how helpful it could be. Alison Friedman asks if the PTSA has a publicity position and whether or not this person could run the social media account.
- To create positive school culture and climate, the district asks schools to consider displaying and highlighting student work. Nicole Judd notes that the front office has a wall that posts work, and it's displayed in teacher

classrooms as well. Currently, Redwood ASB uses the display cases to highlight the theme of the month and activities, but student work posted there is an idea to explore.

- Melissa Crawford asks if this year's 8th grade class, which missed Outdoor School because of Covid, is going to have a make up activity. Nicole Judd says yes, there will be Outdoor School – they will get to go for 2 ½ days; one half will go one part of the week, and the other half will go the second part of the week. More details to come as planning progresses; the school is currently in teacher preparation and management of details and scheduling. It will be the first week in February. The parent meeting for this will be in November.
- Carrie Halvorsen notes that the Library is celebrating 40 years and there are a lot of great things happening there in honor of this milestone. Students are encouraged to use the Homework Help they have at the Library, as well as the many, many books they have available – the Library would love more students to come in.
- Chánise Spencer asks for clarification about the WeTip program; Carrie Halvorsen explains that it's a program that has specific guidelines for how to respond to each different type of situation. Judd notes that more reports have been coming in than in the past because students were told how to use the current program during the first days of school.
- Roya Klaidman asked a question about the disability tool kit; does PTSA need to sort through this too, move forward with it? Rachael Brusseau says that it's a guiding document that speaks to a principal or teacher, and that she can meet with Roya to discuss it and plan for Abilities Awareness Week. The document contains a guide for how to plan for AAW and other activities.
- Carrie Halvorsen asks if anyone else has questions to take to the district. No questions were asked.

■ **Gate DAC (Gifted and Talented Education District Advisory Council) – Provided by Melissa Crawford.**

- There has not been a meeting yet, but it is scheduled for October 7th. Redwood will meet with the GATE facilitator to discuss the activities scheduled for the year. Melissa Crawford would like a list of those who have opted in. There is some sixth grade participation but they are looking for more; parent information night for this is on

September 29th at 6 PM via zoom. Paola Vargas notes that an email blast is going out today and that she can share a list of GATE families with Crawford. Lucy Lombardi asked about students who are new to the district and how the school is reaching out to potential new GATE students and their families. Nicole Judd responds: Students who are not GATE identified can get a teacher referral for testing; GATE screening typically takes place in February or March but last year this happened on November 30th. Rachael Brusseau says that there will be two testings this year, perhaps getting it done earlier this year so as to get to GATE activities earlier. She noted that an outreach to new families would be helpful.

- **ELAC (English Learning Advisory Council) – Vacancy.**
 - There is no representative yet, but Nicole Judd said that hopefully a representative will come from next week's first meeting. If not, Dennis Carter attends and will report.
- **SEDAC (Special Education District Advisory Council) – Provided by Rachael Brusseau.**
 - The first meeting for this will be on October 4th, a report will follow. All meetings will be in person.
- **AADAC (African American District Advisory Council) – Provided by Chánise Spencer.**
 - There has not been a meeting yet, but the first one is scheduled for October 12th. As of last month, the district hired Dr. Dwight Rogers for the position of Assistant Director of Diversity, Equity, and Inclusion, and Dr. Rogers has connected with Dr. Sonia Wilson, Director of Middle Schools. There is a special meeting on 9/21 for members and officers to go over establishing foundation

information. Executive committee will meet on October 4th to develop an agenda for the first AADAC meeting. Redwood met with BSU for the current year regarding their ideas and how they can partner in building off the successes of last year for this year.

- **LGBTQ+ Advisory Council – Presented by Megan Goebel.**
 - There has not been a meeting yet, but the first one will be on October 26th at 9:30 and it is an in-persona meeting. The committee is still looking for participants to help define scope and work of what they are doing; they would like as many voices as possible, and everyone is invited to join the sub-committees. The sub-committees define the scope and support for LGBTQ+ youth at the elementary and secondary level, and it is behind-the-scenes work. Rachael Brusseau asks if it's community members or only parents? Megan Goebel reports that so far it is all parents who have joined.

VII. Principal Update – Nicole Judd.

- Nicole Judd shared updates regarding the SPSA: There are a couple of program changes. Rosetta Stone was used for ELL, and the school had planned to use this, but the administration looked at another powerful and successful program called Lexia. Nicole Judd notes that the SPSA will be changed to Lexia from Rosetta Stone, the money applied to this program will not differ. The school is also switching the sixth grade reading intervention program from Sunday to Rewards. Materials have already been ordered, such as student workbooks; this program requires more paper/pencil interaction, and teacher training is/will be provided. The money allocation is about the same. All interventions will be started a week later than previously noted because of these updates. October 3rd is the new start date.
- Nicole Judd opened a conversation about the SPSA Monitoring and Accountability Tool. She thanked the SSC for its feedback, critiques, and questions and shared her screen with her notes and responses after reading the feedback. The school team

looked at the feedback and decided that adding evidence, clarification, and intention is needed to fully present how the school is working toward meeting its goals and to fully address the SSC questions. For anything that was partially met, a four or five on the chart, the team moved on. If there was a 3 or below, the team is keeping it at the forefront, asking what more they can do, adding evidence, etc. See attachment for further details noted on the SPSA Monitoring and Accountability Tool by the Redwood team.

- Nicole Judd opened a discussion of student on-screen and off-screen time and asked for SSC parent feedback. Roya Klaidman mentioned she sees her student using mostly paper and pen. Zachary Snow spoke from a parent/teacher perspective; digital platforms came forward during the pandemic, but paper and pencil are coming back. Finding a balance is key so kids don't get bored with one or the other. Stacey Wasson brings up that kids are doing other things on computers while also doing work, so work takes much longer. Carrie Halvorsen and others note that school-issued Chromebooks allow for kids to access things maybe things parents and schools might not want them to. Rachael Brusseau notes that her student uses both computer and paper/pencil but can go on research tangents when he's on the computer.

VIII. Assistant Principal of Inst. Update – Paola Vargas.

Redwood will have its first emergency drill on Thursday, 9/22, during first period. It will be a fire drill. Once that is done, the school will review how it went and make changes based on the review process. Also, the window for Quarter One progress reports is closing on Friday, 9/23. Parents should check Q online. Teachers have until September 27th to report students getting D's and F's, but the closing date for students is this Friday, 9/23. Students have another five weeks to bring up grades before Quarter One is over at the end of October.

IX. Dean of Activities Update – Dennis Carter.

First ELAC meeting coming up this Thursday, 9/22. Activities are up and running and are doing well. Nicole Judd has been sitting in on a lot of activities, as Dennis Carter has had a lot of IEP meetings.

X. Old Business

No old business noted.

XI. Adjourn

Christine Evangelista notes that the next meeting is scheduled for October 18th. The meeting was adjourned at 5:04 pm.